



City of Sunland Park

Community Services Department
1000 McNutt Rd
Sunland Park, NM 88063 Ph. (575) 589-3631 Fax (575) 589-7481
Chris Ruiz Community Services Superintendent
Chris.ruiz@sunlandpark-nm.gov

December 21, 2017

NM Family Services
3465 McNutt Rd
Sunland Park, NM 88063

RE: Business Registration Renewal 2017

Please accept this letter as a reminder to submit a business application and payment for the renewal of your business registration for the year 2017. The total payment is \$45.00.

As per Title 3 Chapter 1 Section of 3-1-3F -- If any business fails to obtain the appropriate license pursuant to the terms of this Chapter, or fails to renew an existing license when due, the business will incur a late fee of ten dollars (\$10.00) for each delinquent year. This penalty shall be in addition to all other fees imposed by this Chapter. (*Late after March 16th*)

Enclosed for your convenience, is a renewal application form, please complete and return attached with your payment. If you are no longer conducting business in the City of Sunland Park, please contact our office at 575-589-3631 to delete your business from the business list.

We thank you for establishing your business in the City of Sunland Park.

Sincerely,

Chris Ruiz
Community Services Director